

QC Opening Plenary Mon 10:30-12:00

Convened by Julian Fowler

Attended by Rob Anderson, R Shuler, Alan Peltzman, Pascal Huau, Anna Wasmer, Tom Warren, Jorulv Rangnes, Alfonso Stonis, Howard Mason, Jesse Crusey, Allison Barnard Feeney, Simon Frechette

Feedback from Conveners meeting – Quality System review

Issues with Exploders

SD's status –

From PPC report – Database up to date, TW asked if it were possible to have a separate database for QC, JF added that QC Projects did not have ISO Stages Ie DIS, FDIS

Action RA: Revised table for QC Projects

Abstract Test Suites

JF reported on ATS requirements from PPC/Conveners meeting Ie Two Proposals:

Clarify existing resolutions:

- Test purposes required before DIS
- DTS Ballot initiated before FDIS

Relax current requirements

- No requirement to deliver ATS along with AP

ABF proposed a draft resolution on ATS

JF suggested that the ATS series should not be published as ISO deliverables, but used in the development of the AP, and then made publicly available as documents.

This depends on Market requirement. ATS Parts to be developed on Industry need.

No automatic requirement for an ATS with the startup of every AP.

HGM noted that 314 a waste of paper, not a comprehensive test suite.

JF requested a decision – either Require or Recommend that ATS deliverable be submitted as WG Ndocs on SOLIS before publication of AP.

JF – ATS comprise of small tests for every part of an AP, while industry may require a single test case covering a number of aspects or conformance classes. RA – suggest making conformance testing a recommendation rather than a requirement may result in testing falling away. ABF replied that most APs were doing testing with vendors and industry anyway.

AW commented that there was no point in having a requirement if there were no guidelines for test cases – may result in incomplete tests. JF concluded that there is a business case for test cases, some scenarios may require an ATS. Simon

Frechette comment – certain vendors did not make test cases publicly available – only circulated to a forum. JF concluded that a “Strong Recommendation” for conformance testing.

Action ABF/JF : Draft Resolution for SC4.

QC meetings this week:

Mapping Tables discussion on Wednesday QC Meeting 13:00 – 17:00

QC Plenary Thursday 10:20 – 12:00

QC Closing Plenary Thurs 10:30-12:00

Convened by Julian Fowler

Attended by Allison Barnard Feeney, Jesse Crusey, Rob Schuler, Mark Palmer, Rob Anderson

Supplementary Directives

JF reported a severe lack of resources to develop Supplementary Directives, limited to JF and Tom Warren. Intends to request resources to come forward at SC4 Closing Plenary. ABF is willing to do a part of SDs i.e. ATS Requirements for SC4 Standards to Produce validation report – Mark Palmer action

Checklists

Gerry Radack has agreed to get N Docs on these out after this meeting. Issues on Checklists to be sent to QC Exploder.

Quality Manual

JF working on it, and will involve conveners and possibly to PPC. JF reports that there is a Quality Handbook on SOLIS – ABF to check.

RA reported on Procedures for TC and Amendments as discussed at Change Management.

ABF reported on Changes to ATS Requirements (SC4 resolution) Requirement for ATS to be removed, but parts still required to provide Test Cases. No format for these Test Cases, and they will not be balloted as Standards.

Electronic Publishing

JF reported on Use of PDF – ABF added that ISO require PDF documents on 2.1, created by Distiller rather than PDF Writer. ISO will accept PDF 3.0 or 4.0. JC added that some graphic line widths had vanished in PDF. Need to put this explicitly in the QM, That PDF Format should only be used and NOT Word files which are likely to be re-paginated, causing errors in Index etc.

Requirements for Margins (Pascal Huau) Resolution not to specify white space at the top of a page before heading – leave this up to the editor.

Other Tasks:

JF reported briefly on less urgent tasks i.e.:

Create QC Issues log – not yet

Update QC Document log – Need to develop database, and provide up to date document repository content to SC4 Sec for new SOLIS. Independent QC Web page at PDTsolutions.

On-line form for requesting N-numbers – also on PDTsolutions website, not fully automated yet.

Plans for Charleston

Sunday 1030-1200 Quality system review

Sunday 1300-1700 Technical writing class: Tom Warren needs to include ISO Specific material eg Definitions for Application Objects, EXPRESS rule writing class, Resolution MT Guidelines comment resolution

Monday 1030-1200 QC Plenary

Wednesday 1300-1700 Mapping Specification Workshop

Thursday 0800-1000 QC Plenary (Changed from 1030-1200)

Need to get feedback on potential attendees at training courses, announce at Plenary, use WG Exploders – **Action JF**